

**From:** Barbara Cooper, Corporate Director for Growth,  
Environment & Transport

**To:** Growth, Economic Development and Communities  
Cabinet Committee - 17 May 2016

**Subject:** **Decision Number: 15/00111(b) – Redesign of the  
Mobile Library Service**

**Classification:** Unrestricted.

Past Pathway of Paper: N/A

Future Pathway of Paper: N/A

Electoral Division: All

**FOR INFORMATION ONLY**

**Summary:** The attached urgent decision was taken between meetings as it could not reasonably be deferred to the next programmed meeting of the Growth, Economic Development and Communities Cabinet Committee for the reason(s) set out in paragraph 1.3 below.

**Recommendations** The Growth, Economic Development and Communities Cabinet Committee is asked to note that Decision number: 15/00111(b) has been taken in accordance with the process set out in Appendix 4 Part 6 of the Council's Constitution to progress and implement the redesign of the mobile library service, in particular;

- a) To agree the proposed selection criterion that those mobile stops that received two or less visitors on average over the period selected will be withdrawn from the mobile library service.
- b) To agree the change in frequency of stops for every location to every two weeks
- c) To agree the change of days the service operates to Tuesday to Saturday
- d) To agree an increase in the minimum stop time to 30 minutes.
- e) To agree the changes proposed to the number of stops and the timetable as a result of considering the consultation feedback as detailed in section 5
- f) To agree to review the mobile Library service on an annual basis.

- 1.1 In accordance with the new governance arrangements, all significant or Key Decisions must be listed in the Forthcoming Executive Decision List and should be submitted to the relevant Cabinet Committee for

endorsement or recommendation prior to the decision being taken by the Cabinet Member or Cabinet.

- 1.2 For the reason set out below it has not been possible for this decision to be discussed by the Cabinet Committee prior to it being taken by the Cabinet Member for Community Services. Therefore, in accordance with the process set out in the Council's Constitution, the Chairman and Group Spokespersons for this Cabinet Committee, the Chairman and Spokesmen for the Scrutiny Committee and the local members affected were informed prior to the decision being taken. No views were received. After the decision was taken, it was published.
- 1.3 The deadlines and dates of the Growth, Economic Development and Communities Cabinet Committee would have delayed the decision. To delay the decision would have meant that the service would not achieve approximately £12,500 savings in 2016/17 financial year.

## **2. Recommendation:**

- 2.1 The Growth, Economic Development and Communities Cabinet Committee is asked to note that Decision number: 15/00111(b) has been taken in accordance with the process set out in Appendix 4 Part 6 of the Council's Constitution to progress and implement the redesign of the mobile library service, in particular;
  - a) To agree the proposed selection criterion that those mobile stops that received two or less visitors on average over the period selected will be withdrawn from the mobile library service.
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  - f) To agree to review the mobile Library service on an annual basis.

## **3. Background documents: None**

## **4. Contact details:**

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